|  |
| --- |
| OCCUPATIONAL QUALIFICATION/PART-QUALIFICATION/SKILLS PROGRAMMECURRICULUM DOCUMENT TEMPLATE IN LINE WITH THE OQSF POLICY (2021) OCCUPATIONAL QUALIFICATION TYPE (NOMENCLATURE) |
| **QUALIFICATION/PART- QUALIFICATION/SKILLS PROGRAMME** |  **TYPE****(NOMENCLATURE)** | **TITLE (DESCRIPTOR)** | **NQF LEVEL** | **CREDITS** |
|  |  |  |  |  |
| **CURRICULUM CODE**  | \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-\_ \_ |
| **PARTNER DETAILS** | **ORGANISATION****NAME** | **WEBSITE ADDRESS**  | **TELEPHONE NUMBER**  | **LOGO** |
| **QUALITY PARTNER - DEVELOPMENT** |  |  |  |  |
| **QUALITY PARTNER – ASSESSMENT**(NOT APPLICABLE FOR SKILLS PROGRAMME) |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **DESIGNATION** | **NAME AND SURNAME** | **SIGNATURE** | **DATE** |
| **SUBJECT MATTER EXPERT (SME)** | … |  | … |
| **QUALITY PARTNER REPRESENTATIVE** | … |  | … |

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# SECTION 1: CURRICULUM SUMMARY

# 1.1 Occupational Information:

## 1.1.1 Associated, Organising Framework for Occupations (OFO) Occupational Code and Title

\_ \_ \_ \_ \_ \_ : …

## 1.1.2 Occupation/Specialisation/Part-Qualification/Skills Programme Type, Title, NQF Level, Credits and Curriculum Code, addressed by this Curriculum.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TYPE** | **TITLE** | **NQF LEVEL** | **CREDITS** | **CURRICULUM CODE** |
|  |  |  |  | \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-\_ \_ |

## 1.1.3 Alternative titles used by industry:

…

…

# 1.2 Curriculum Information:

## 1.2.1 Articulation for Qualifications and Part- Qualifications

*NB: QCTO standard statements for options are provided and require qualification details to be inserted*

### (a) Horizontal Articulation: This qualification articulates horizontally within the OQSF and between other sub-framework(s) as follows:

Within OQSF -

* A qualification will be listed if there is any

**OR**

* There are no horizontal articulation possibilities within the OQSF,
	+ As …ID, title(s), NQF Level, Credits…qualification(s), which could provide a meaningful articulation route, have/has reached registration end date…give registration end date…

**OR**

* + as there were no registered qualifications available at the time when this qualification was recommended for registration.

**OR**

* + as the entry requirements are not met for …ID, specific title(s), NQF Level, Credits…qualification(s) which had been identified for possible articulation.

Between sub-frameworks -

* A qualification will be listed if there is any

**OR**

* There are no horizontal articulation possibilities between sub-frameworks,
	+ as…ID, title(s), NQF Level, Credits…qualification(s), which could provide a meaningful articulation route, have/has reached registration end date…give registration end date…

**OR**

* + as there were no registered qualifications available at the time when this qualification was recommended for registration.

**OR**

* + as the entry requirements are not met for …ID, specific title(s), NQF Level, Credits…qualification(s) which had been identified for possible articulation.

### (b) Vertical Articulation: This qualification articulates vertically within the OQSF as follows:

* A qualification will be listed if there is any

**OR**

* There are no vertical articulation possibilities within the OQSF,
	+ as…ID, title(s), NQF Level, Credits…qualification(s), which could provide a meaningful articulation route, have/has reached registration end date…give registration end date…

**OR**

* + as there were no registered qualifications available at the time when this qualification was recommended for registration.

**OR**

* + as the entry requirements are not met for …ID, specific title(s), NQF Level, Credits…qualification(s) which had been identified for possible articulation.

### (c) Diagonal Articulation: This qualification articulates diagonally across NQF levels and across Sub-Frameworks:

* A qualification will be listed if there is any

**OR**

* There are no diagonal articulation possibilities across Sub-Frameworks,
	+ as…ID, title(s), NQF Level, Credits…qualification(s), which could provide a meaningful articulation route, have/has reached registration end date…give registration end date…

**OR**

* + as there were no registered qualifications available at the time when this qualification was recommended for registration.

**OR**

* + as the entry requirements are not met for …ID, specific title(s), NQF Level, Credits…qualification(s) which had been identified for possible articulation.

### (d) Validation of Entry Requirements into articulation possibilities provided:

*NB: If the entry requirements make articulation possible, answer YES.*

*…*

## 1.2.2 Articulation for Skills Programmes

### (a) Work Opportunities:

…

### (b) Learning Opportunities:

…

# 1.3 Curriculum Structure:

## 1.3.1 Knowledge/Theory Modules:

…

Total number of credits: …

## 1.3.2 Practical Skills Modules:

…

Total number of credits: …

## 1.3.3 Work Experience Modules:

…

Total number of credits: …

# 1.4 Entry Requirements:

…

# 1.5 Recognition of Prior Learning (RPL):

## 1.5.1 RPL for Access:

*NB: QCTO Standard Statement Provided*

## 1.5.2 RPL for Exemption:

*NB: QCTO Standard Statement Provided*

## 1.5.3 RPL for awarding credits:

*NB: QCTO Standard Statement Provided*

# 1.6 Quality Partner for Assessment:

|  |  |
| --- | --- |
| NAME OF BODY:  |  |
| ADDRESS OF BODY:  |  |
| WEBSITE: |  |
| TELEPHONE NUMBER:  |  |

# 1.7 List of Qualification(s)/Part- Qualification(s)/Skills Programme(s) Related to this Curriculum

…

…

…

# SECTION 2: OCCUPATIONAL/SPECIALISATION/PART-QUALIFICATION/SKILLS PROGRAMME PROFILE

# 2.1 Purpose:

…

# 2.2 Tasks:

|  |  |
| --- | --- |
| **TASK** | **LINKS TO ELO** |
|  |  |

# 2.3 Occupational Task Details:

## 2.3.1 Task 1

…

### (a) Unique Product or Service:

…

### (b) Responsibilities:

…

### (c) Contexts:

…

# SECTION 3: CURRICULUM COMPONENT SPECIFICATIONS

# 3.1 Knowledge Module Specifications:

NB: MODE OF DELIVERY e.g. face-to-face/contact, online, e-learning, mobile training unit, blended, distance, etc

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MODULE CODE | MODULE TITLE | NQF LEVEL | CREDITS  | MODE OF DELIVERY |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-KM-01  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3.1.1 Detailing Knowledge Module (KM) contents

##### Knowledge Module (KM) - 01

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MODULE CODE | MODULE TITLE | NQF LEVEL | CREDITS  | MODE OF DELIVERY |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-KM-01  |  |  |  |  |

### (a) Purpose of Knowledge Module:

…

###  (b) List of Knowledge Topics:

|  |  |  |
| --- | --- | --- |
| TOPIC CODE | **TOPIC TITLE** | **% OF TIME TO BE SPENT** |
| KM-01-KT01 |  |  |
| KM-01-KT02 |  |  |

### (c) Detailing each topic listed above into topic elements:

|  |
| --- |
| KM-01-KT01…TOPIC TITLE…% |
| **TOPIC ELEMENT CODE** | **TOPIC ELEMENT TITLE** | **% OF TIME TO BE SPENT** |
| KT0101 |  |  |
| KT0102 |  |  |

|  |
| --- |
| KM-01-KT02…TOPIC TITLE…% |
| **TOPIC ELEMENT CODE** | **TOPIC ELEMENT TITLE** | **% OF TIME TO BE SPENT** |
| KT0201 |  |  |
| KT0202 |  |  |

### (d) Internal Assessment Criteria (IAC) and Weight

|  |  |  |
| --- | --- | --- |
| IAC CODE | IAC DESCRIPTION | % OF TIME TO BE SPENT |
| IAC0101 |  |  |
| IAC0102 |  |  |

## 3.1.2 Criteria for accreditation

*Add additional line spaces as required.* *Requirements, against which Skills Development Providers (SDP) and Assessment Centres, will be accredited, as listed below.*

##### Physical Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES** |  |
|  |  |

##### Human Resource Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Legal Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Additional Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
|   |
|   |

|  |
| --- |
| **ASSESSMENT CENTRE** |
|  |
|   |

## 3.1.3 Exemptions

…

# 3.2 Practical Skill Module (PM) Specifications:

*NB: MODE OF DELIVERY e.g. face-to-face/contact, online, e-learning, mobile training unit, blended, distance, etc*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MODULE CODE** | **MODULE TITLE** | **NQF LEVEL** | **CREDITS**  | **MODE OF DELIVERY** |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-PM-01  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3.2.1 Detailing Practical Module (PM) contents

##### Practical Module (PM) - 01

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MODULE CODE** | **MODULE TITLE** | **NQF LEVEL** | **CREDITS**  | **MODE OF DELIVERY** |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-PM-01  |  |  |  |  |

### (a) Purpose of the Practical Skills Module:

…

### (b) List of Practical Skill Activities:

|  |  |
| --- | --- |
| **PRACTICAL SKILL CODE** | **ACTIVITY TITLE** |
| PM-01-PS01 |  |
| PM-01-PS02 |  |

### (c) Scope of each Practical Skill Activity:

|  |
| --- |
| PM-01-PS01…ACTIVITY TITLE… |
| **PRACTICAL SKILL ACTIVITY SCOPE OUTLINE:** |
| … |
| **PRACTICAL SKILL ACTIVITY ELEMENT CODES** | **PRACTICAL SKILL ACTIVITY ELEMENTS** |
| PA0101 |  |
| PA0102 |  |

|  |
| --- |
| PM-01-PS02…ACTIVITY TITLE… |
| **PRACTICAL SKILL ACTIVITY SCOPE OUTLINE** |
| … |
| **PRACTICAL SKILL ACTIVITY ELEMENT CODES** | **PRACTICAL SKILL ACTIVITY ELEMENTS** |
| PA0201 |  |
| PA0202 |  |

### (d) Applied Knowledge that underpins the Practical Skill

|  |  |
| --- | --- |
| **APPLIED KNOWLDEGE CODE** | **APPLIED KNOWLEDGE** |
| AK0101 |  |
| AK0102 |  |

###  (e) Internal Assessment Criteria (IAC)

|  |  |
| --- | --- |
| IAC CODE | IAC DESCRIPTION |
| IAC0101 |  |

## 3.2.2. Criteria for accreditation

Add additional line spaces as required. Requirements, against which Skills Development Providers (SDP) and Assessment Centres, will be accredited, as listed below.

##### Physical Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES** |  |
|  |  |

##### Human Resource Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Legal Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Additional Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
|   |  |
|   |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
|  |  |
|   |  |

## 3.2.3 Exemptions

…

# 3.3 WORK EXPERIENCE MODULE (WM) SPECIFICATIONS:

*NB: MODE OF DELIVERY e.g. face-to-face/contact, online, e-learning, mobile training unit, blended, distance, etc*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MODULE CODE** | **MODULE TITLE** | **NQF LEVEL** | **CREDITS**  | **MODE OF DELIVERY** |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-WM-01  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3**.3.1 Detailing Work Experience Module (WM) contents**

##### Work Experience Module (WM) - 01

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MODULE CODE** | **MODULE TITLE** | **NQF LEVEL** | **CREDITS**  | **MODE OF DELIVERY** |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-WM-01  |  |  |  |  |

### (a) Purpose of the Work Experience Module:

…

###  (b) List of Work Experience Competencies:

|  |  |
| --- | --- |
| **WORK EXPERIENCE CODE** | **WORK EXPERIENCE COMPETENCY TITLE**  |
| WM-01-WE01 |  |
| WM-01-WE02 |  |

### (c) Scope of each Work Experience Competency:

|  |
| --- |
| WM-01-WE01…COMPETENCY TITLE… |
| **WORKPLACE EXPERIENCE COMPETENCY SCOPE OUTLINE** |
| … |
| **WORK EXPERIENCE COMPETENCY ELEMENT CODES** | **WORK EXPERIENCE COMPETENCY ELEMENTS** |
| WA0101 |  |
| WA0102 |  |

|  |
| --- |
| WM-01-WE02…COMPETENCY TITLE… |
| **WORKPLACE EXPERIENCE COMPETENCY SCOPE OUTLINE:** |
| … |
| **WORK EXPERIENCE COMPETENCY ELEMENT CODES** | **WORK EXPERIENCE COMPETENCY ELEMENTS** |
| WA0201 |  |
| WA0202 |  |

### (d) Supporting evidence

|  |  |
| --- | --- |
| **WORK EXPERIENCE CODES** |  **SUPPORTING EVIDENCE** |
| SE0101 |  |
| SE0102 |  |

### (e) Contextualised Workplace Knowledge

|  |
| --- |
| **WORKPLACE KNOWLEDGE** |
| 1 |  |
| 2 |  |

## **3.3.3** Criteria for accreditation

Add additional line spaces as required. Requirements, against which Skills Development Providers (SDP) and Assessment Centres, will be accredited, as listed below.

##### Physical Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **EQUIPMENT & TOOLS**  |  |
| **CONSUMABLES** |  |
|  |  |

##### Human Resource Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Legal Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
| **QUALIFICATIONS & EXPERIENCE**  |  |
| **FACILITATOR/LEARNER RATIO**  |  |
|  |  |

##### Additional Requirements:

|  |
| --- |
| **SKILLS DEVELOPMENT PROVIDER (SDP)** |
|   |  |
|   |  |

|  |
| --- |
| **ASSESSMENT CENTRE** |
|  |  |
|   |  |

## **3.3.4 Exemptions**

…

## **3.3.5** Additional Assignments to be Assessed Externally

…

# 3.4 POSSIBLE SEQUENCING AND INTEGRATION

Listing and order of modules in the sequence in which these modules will follow each other during delivery/implementation. This allows for integration of KM, AM (PM/ WM) as work logically flows.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ORDER**  | **MODULE TITLE**  | **MODULE CODE** | **LEVEL** | **CREDITS** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |

# SECTION 4. STATEMENT OF WORK EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| **QUALIFICATION/PART-QUALIFICATIONS/SKILLS PROGRAMME TYPE**  | **QUALIFICATION/PART-QUALIFICATION/SKILLS PROGRAMME TITLE/DESCRIPTOR** | **NQF LEVEL** | **CREDITS**  |
|  |  |  |  |

|  |  |
| --- | --- |
| **CURRICULUM CODE**  | \_ \_ \_ \_ \_ \_ -\_ \_\_ -\_ \_ -\_ \_ |

|  |
| --- |
| LEARNER DETAILS |
| **NAME:** |  |
| **ID NUMBER:** |  |
| EMPLOYER DETAILS |
| **COMPANY NAME:** |  |
| **ADDRESS:** |  |
| **SUPERVISOR NAME:** |  |
| **WORK TELEPHONE:**  |  |
| **E-MAIL:**  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MODULE CODE** | **MODULE TITLE** | **NQF LEVEL** | **CREDITS**  | **MODE OF DELIVERY** |
| \_ \_ \_ \_ \_ \_-\_ \_ \_-\_ \_-WM-01  |  |  |  |  |

|  |
| --- |
| **WORK EXPERIENCE MODULE DETAILS**  |
| **WM-01-WE01** | **SCOPE WORK EXPERIENCE** | **DATE** | **SIGNATURE** |
| WA0101 |  |  |  |
| WA0102 |  |  |  |
|  | **SUPPORTING EVIDENCE** | **DATE** | **SIGNATURE** |
| SE0101 |  |  |  |
| SE0102 |  |  |  |
| **WM-01-WE02** | **SCOPE WORK EXPERIENCE** | **DATE** | **SIGNATURE** |
| WA0201 |  |  |  |
| WA0202 |  |  |  |
|  | **SUPPORTING EVIDENCE** | **DATE** | **SIGNATURE** |
| SE0201 |  |  |  |
| SE0202 |  |  |  |

|  |  |  |  |
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| **NUMBER** | **CONTEXTUALISED WORKPLACE KNOWLEDGE** | **DATE** | **SIGNATURE** |
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| **NUMBER** | **ADDITIONAL ASSIGNMENTS TO BE ASSESSED EXTERNALLY** | **DATE** | **SIGNATURE** |
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